

Prisma Scanner Utilities Release Notes

Thank you for purchasing a Scantron scanner. This document contains getting started information for the following scanners.

- *i*NSIGHT 70/150
- *i*NSIGHT 700c
- *i*NSIGHT 1500c
- *i*NSIGHT 1900
- *i*NSIGHT 4ES
- OpScan 4ES
- OpScan 6
- OpScan 8
- OpScan 16

Contents

This release includes the Prisma Scanner Utilities. The following documentation is included (requires Adobe® Reader®).

- Prisma Utilities User Guide
- Release Notes
- Scantron Scanners Elements of Data Collection

***i*NSIGHT 70/150**

- Installation Guide
- Operator's Guide
- Scantron Scanner Guide Addendum

***i*NSIGHT 700c**

- Operator Guide
- Scanner Getting Started Guide
- What's In This Box
- Flex Stacker Getting Started Guide
- Select Stacker Plus Getting Started Guide

***i*NSIGHT 1500c**

- Installation Guide
- Operator's Guide

***i*NSIGHT 1900**

- Operator's Guide
- Scantron Scanner Guide Addendum

***i*NSIGHT 4ES and OpScan 4ES**

- OpScan 4 ES and *i*NSIGHT 4 ES Quick Tips - Display Panel Messages
- Op4ES i4ES SS Quick Tips - Maintenance

- OpScan 4 ES and iNSIGHT 4 ES Quick Start
- OpScan 4 ES and iNSIGHT 4 ES Operator's Guide
- Scantron Scanner Guide Addendum
- Select Stacker Operator's Guide
- SelfScore Quick Start
- SelfScore Quick Tips - Scanning Tests, Surveys, and Ballots
- SelfScore Scanner Operator's Guide
- SelfScore Scanning Tests, Surveys, and Ballots

OpScan 6/8

- OpScan 6 Operator's Guide
- OpScan 8 Installation Guide
- OpScan 8 Operator's Guide
- Scantron Scanner Guide Addendum

OpScan 16

- Installation Guide
- Operator's Guide
- Scantron Scanner Guide Addendum

Operating System Compatibility

In order to use the Prisma Scanner Utilities software included with this kit, the host computer system must be running Windows 7 or Windows 10.

System Notes

- Do not connect more than one scanner at a time to the host computer.
- You must have administrator rights to perform the installation procedures.
- You must install the Prisma Scanner Utilities software before installing ScanTools Prisma software.
- Only one instance of the Prisma Scanner Utilities software can be running on a PC at one time, even when under separate user accounts using Fast User Switching.

Installation Instructions

We recommend you install the software in the following order.

- iPORT drivers (for iNSIGHT 70/150 and iNSIGHT 1900)
- Prisma Scanner Utilities Software
- ScanTools Prisma software

To install the iPORT scanner drivers, follow the installation instructions in the iPORT Installation Guide.

Installing Prisma Scanner Utilities

Complete the following steps to install Prisma Scanner Utilities:

1. Insert the Prisma Scanner Utilities CD-ROM into the CD-ROM drive of the computer.
2. Browse to your CD-ROM drive.
3. Double-click setup.exe.
4. Follow the on-screen instructions.
5. Click Finish.

NOTE: Prisma Scanner Utilities are not compatible with the power management feature in Windows 7 and 10. You must disable power management in the Power Options Properties.

1. Start > Control Panel
2. Click **System and Security**
3. Click **Power Options**
4. Click **Change Plan Settings** and modify the following settings
 - Turn off the display = Never
 - Put the computer to sleep = Never
5. Click **Save Changes**