



AADE Examination Retake Policy:

Individuals who do not pass the certification examination may retest in the next testing window, following the window they did not successfully pass their examination. Testing windows are the month of June and December each year.

Candidates may not take the examination more than two times in any 12-month period. Candidates who need to retest will receive a Notice to Schedule (NTS) 45 days before the next testing window.

During the scheduling process, candidates will be prompted to pay the retake fee (\$220.00 for AADE members and \$340.00 for non-members). Candidates will not be officially scheduled for their retake exam until the retake fee has been paid at the end of the scheduling process.