



## **Scantron ScoreIT™ Software Instructions**

**Version 1.0**

**November 2011**

### **What is Scantron ScoreIT?**

Scantron ScoreIT software generates a series of reports using data from tests scanned using Scantron Score™ Scanners. Scantron ScoreIT software is optimized for educational testing environments for grades Kindergarten through High School. Reports are designed for individual classrooms using multiple choice tests. For more information about Scantron ScoreIT software, visit [www.scantronscore.com/WebHelp/](http://www.scantronscore.com/WebHelp/).

### **System Requirements**

**Scanner:** Scantron Score, with firmware version 1.4 or greater

**Operating system (one of the following):**

- Windows XP
- Windows Vista
- Windows 7, 32 and 64 bit

**Software:** Microsoft Excel 2003 - 2010

**Hard drive space:** 2 GB hard drive

**Monitor:** At least 800 x 600 resolution (1024 x 768 recommended)

**CD-ROM drive** for new installation

**USB flash drive**

**Available USB port**

### **Installing the Scantron ScoreIT Software**

1. Insert the Scantron ScoreIT Software CD into the CD-ROM drive of your computer.
2. Browse to your CD-ROM drive.
3. Double-click **setup.exe**.
4. Follow the on-screen instructions.

5. Launch Scantron ScoreIT from the All Programs menu. The Scantron ScoreIT icon appears in your task tray.

You can now launch Scantron ScoreIT from the task tray or by inserting a USB drive with Scantron Score test data into the USB port on your computer.

### **Validating the Scanner Firmware Version**

1. If the scanner is in power save mode, press any button to wake the scanner.
2. Press and hold both the up (▲) and down (▼) arrow buttons simultaneously until the Configuration Menu appears (approximately 3 seconds).
3. Scroll down the menu to Firmware Version and press **OK**.
4. Validate that the APP Version is at least version 1.4 or higher.

**Note:** If the scanner is using an older version of firmware, you can download the latest firmware version at <http://www.scantron.com/productupdates/>.

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